

**VIRGINIA BOARD OF NURSING  
INFORMAL CONFERENCES  
December 1, 2016**

**TIME AND PLACE:** The informal conferences held before an Agency Subordinate of the Board of Nursing were convened at 9:15 A.M., on December 1, 2016 in Hearing Room 5, Department of Health Professions, 9960 Mayland Drive, Suite 201, Richmond, Virginia.

**AGENCY  
SUBORDINATE:** Jane Elliott, RN, PhD

**STAFF PRESENT:** Jodi Power, RN, JD

**OTHERS PRESENT:** Tammie Jones, Adjudication Specialist  
Stephanie Fried, DHP Investigator-Enforcement Division

**CONFERENCES  
SCHEDULED:** **Tracy Williams, CNA, RMA 1401-073819/0031-007844**  
Ms. Williams appeared.

Ms. Williams was informed a recommended decision will be made and mailed to her within ninety days.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Williams unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Williams within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES  
SCHEDULED:** **Bridget Basham, CNA 1401-077321**  
Ms. Basham appeared.

Ms. Basham was informed a recommended decision will be made and mailed to her within ninety days.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Basham unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Basham within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES  
SCHEDULED:

**Wendy Spinner, RMA 0031-003173**

Ms. Spinner did not appear.

Based upon information provided by Ms. Jones, Dr. Elliott ruled that adequate notice was provided to Ms. Spinner.

A recommended decision will be made and mailed to Ms. Spinner within ninety days.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall be a Final Order.

CONFERENCES  
CONTINUED:

**Chelsea Edwards, CNA 1401-162075**

Ms. Edwards did not appear.

Based upon information provided by Ms. Jones, Dr. Elliott ruled that adequate notice was provided to Ms. Edwards.

A recommended decision will be made and mailed to Ms. Edwards within ninety days.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall be a Final Order.

CONFERENCES  
SCHEDULED:

**Kendra Tarpley, CNA 1401-157488**

Ms. Tarpley appeared accompanied by Terry Kilgore, her attorney.

Ms. Tarpley was informed a recommended decision will be made and mailed to her within ninety days.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Tarpley unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Tarpley within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The conferences were concluded at 3:10 P.M.

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Jodi Power, RN, JD